

केन्द्रीय विद्यालय , राउरकेला

सेक्टर-६, राउरकेला- 769002

जिला-सुन्दरगढ़ (ओडिशा)

फोन : ०६६१-२६४६५७२

Website: www.kvrkl.org



KENDRIYA VIDYALAYA,

SECTOR-6, ROURKELA -769002

DIST: - SUNDARGARH (ORISSA)

Email - principalkvrkl@gmail.com

Phone: 0661-2646572

फा. 150355/2019-20/केविरा /

दिनांक: 23.07.2019

निविदा सूचना

M/s

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केन्द्रीय विद्यालय राउरकेला, केन्द्रीय विद्यालय संगठन नई दिल्ली के अंतर्गत एक स्कूल है तथा इसका कार्यालय सेक्टर ६, राउरकेला ७६९००२ में अवस्थित है। विद्यालय द्वारा आयोजित विभिन्न कार्यक्रमों (प्रदर्शनी, खेल-कूद, स्काउट, संगोष्ठी आदि) में विद्यार्थियों / शिक्षकों के लिए खान-पान एवं रहने की व्यवस्था हेतु पंजीकृत / इच्छुक एवं योग्य फर्मों जो इस क्षेत्र से संबंधित सेवाएं देती हैं, से सील बंद निविदाएं आमंत्रित की जाती हैं। निविदा फार्म एवं संबंधित प्रोफार्मा इस प्रपत्र के साथ संलग्न है तथा इसे विद्यालय की वेबसाइट से भी डाउनलोड किया जा सकता है (www.kvrkl.org)।

अनुलग्नक "A" में वांछित सूचनाओं के अनुसार टेंडर प्रपत्र, ई एम डी शुल्क २०००/- (दो हजार रुपये मात्र) डिमांड ड्राफ्ट / पे आर्डर अथवा चेक के माध्यम से जो केन्द्रीय विद्यालय राउरकेला विद्यालय विकास निधि अकाउंट के पक्ष में देय हो, के साथ दिनांक 10.08.2019 दोपहर 1 बजे तक स्पीड पोस्ट के द्वारा अथवा स्वयं के माध्यम से जमा करा सकते हैं। बिना ई एम डी शुल्क एवं विलम्ब से प्राप्त निविदायें निरस्त की जा सकती हैं। सभी फर्म जिनकी निविदाएं अनुमोदित नहीं होती हैं, उन्हें जमा की गयी ई एम डी राशी लौटा दी जाएगी, तथापि जमा शुल्क पर किसी तरह के ब्याज देने का प्रावधान नहीं है।

प्राप्त निविदाओं को दिनांक 10.08.2019 दोपहर 2 बजे विद्यालय परिसर में, चेयरमैन विद्यालय प्रबंधन समिति (के वी राउरकेला) द्वारा गठित कमेटी के समक्ष खोला जायेगा। उक्त समय पर इच्छुक फर्म उपस्थित रह सकती हैं। अंग्रेजी व हिंदी में रूपांतरण की स्थिति में अंग्रेजी अनुवाद मान्य होगा।

प्राचार्य

23.07.19

प्रधान / Principal

केन्द्रीय विद्यालय / Kendriya Vidyalaya

राउरकेला / Rourkela

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F.150355/2019-20/KVR/

Date: 23.07.2019

TENDER INVITATION NOTICE

M/s

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Kendriya Vidyalaya Rourkela is a school under the Kendriya Vidyalaya Sangathan, New Delhi. The address of this Vidyalaya is Sector-6, Rourkela, Odisha 769002. Tenders are invited from the registered/interested and eligible firms dealing with the business of **Food and Stay arrangements**; for providing these services for the students/teachers participating in various occasions (like Exhibition, Sports meet, Scout & Guide camp, Workshops etc.) in this Vidyalaya. Copy of tender document is enclosed herewith, however the same may be downloaded from the website of this Vidyalaya (www.kvrkl.org).

The tender documents as per the list of the items in Annexure-**"A"** completed in all respect and containing EMD (Bid Security) of Rs. 2,000/- (Rupees Two Thousand Only) through DD/Pay Order drawn in favour of **Kendriya Vidyalaya Rourkela, VVN Account**, payable at Rourkela may be sent to this office through speed post or deposited by hand latest **by 10.08.2019 (1.00 PM)**. The tender without enclosing bid security will be rejected summarily. Bid security of those firms whose tenders are not approved will be refunded however no interest will be paid on this amount.

The received tenders will be **opened on 10.08.2019 (2.00 PM)** at this office before a duly constituted committee by the Chairman, VMC KV Rourkela. The bidder's/firm's representatives are also allowed to be present at the time of opening tenders. The bid envelope should be super scribed as **"TENDER FOR FOOD AND STAY ARRANGEMENT"**. The tender received after stipulated date and time will not be considered. In case of any discrepancy the English version may be treated as authentic.


23/07/19
Principal

प्रधान/Principal
केन्द्रीय विद्यालय/ Kendriya Vidyalaya
राउरकेला/ Rourkela

TERMS & CONDITIONS- I Page


(To be signed and submitted with the quotation)

1. The tenderers shall be deemed to have studied the items, specification and details of the supplies to be made within the time schedule.
2. The rate should be FOR and should be included of all taxes etc as applicable, whatsoever. The competent authority reserve the right to decide any disputed terms of the tender in the interest of the Vidyalaya, if felt necessary.
3. The tenderers should quote their rate in given proforma only and there should not be any overwriting of correction in the tenders. If any figure is required to be amended, it should be neatly scored out, the revised figure written above and the same attested with signature & date; otherwise their tender will be liable for rejection.
4. In the event of acceptance of the quotation and placing of order for purchase, the articles ordered may be subjected to an inspection by any representative of this Vidyalaya and are liable to be rejected if the articles supplied are not according to the specification/terms given in the tender document.
5. If the supplier fails to supply any quantity of material within the time stipulated in the supply order, the undersigned will be at liberty to cancel the order and procure the materials from other sources and the EMD amount shall stand forfeited.
6. It would not be binding upon the authority to accept the lowest tender. The authority reserves the right to accept the tender in whole or in parts, as may be decided.
7. The quantity of articles indicated in the attached statement may be increased or decreased at the discretion of the undersigned without assigning any reason.
8. Prior to acceptance of the quotation, the undersigned reserves the right to call for sample or demonstration and the respective firm is liable to provide this in free of cost.
9. The rate quoted by the supplier shall hold up to 31.12.2019. No amendment in the rate will be accepted.
10. Quotations which do not comply with the above conditions are liable to be rejected.

All the above conditions are accepted by me/us.

Date:

Station:


23-07-19
PRINCIPAL
केन्द्रीय विद्यालय / Kendriya Vidyalaya
राउरकेला / Rourkela
Seal & Sign.

(Firm)

TERMS & CONDITIONS- II Page


(To be signed and submitted with the quotation)

1. The materials used for cooking should be of high standard and good quality.
2. Buffet system will be followed.
3. Catering timings should be observed strictly.
4. The firm will arrange for the required material and men for the preparation and serving of food and washing of used vessels etc. Every person should be given Identity cards.
5. Brief instructions for washing the used vessels and other cleaning work is as under:
 - i. Necessary materials like soap powder, sabeena etc. for the purpose of washing and cleaning shall be supplied by the caterer.
 - ii. The leftover food from the plates should be removed into a container before they are washed.
 - iii. The washed articles should be sterilized by using light solution of potassium permanganate or equivalent to be changed frequently.
 - iv. The plates and all the other utensils should be wiped dry with a clean towel. If any portion of articles of crockery has got chipped off or there is a crack, it should be replaced immediately.
 - v. The last one hour i.e. before closing hours of the canteen should be utilized for cleaning of all the utensils and washing of the kitchen and dining hall. In no case, it should be carried over to the next day.
 - vi. All waste materials should be disposed off / taken out of the school campus and should not be dumped inside the campus.
6. All cooking equipment, utensils, LPG, Gas Stove etc. required for this purpose should be provided by the caterer.
7. The bearers should maintain proper discipline and decorum when on duty in the Institute.
8. The caterer should supply food to the participants and officials without any shortage.
9. Under no circumstances the caterer will charge extra or collect money from the participants for the food served during the course days as food charges are collected by the Institute only.
10. Material provided for the purpose of stay arrangement (Dari, Matters, Pillow, Bed Sheets etc.) should be properly cleaned and free from any stain & odor.
11. All the services of the contract should be provided as per the satisfaction of the monitoring committee. The institute reserves the right to terminate the contract at any time without assigning any reasons thereof, if the services are found unsatisfactory and award the contract to the next successful bidder.

All the above conditions are accepted by me/us.

Date:

Station:


23-07-19

PRINCIPAL
प्राचार्य / Principal

केन्द्रीय विद्यालय / Kendriya Vidyalaya
राउरकेला / Rourkela
Seal & Sign.

(Firm)

BIDDER'S PROFILE		
1	Name of the Firm/Agency	
2	Address with Phone No	
3	Registration/License No (if any)	
4	Details of Bank A/c Name of Bank: Account No: IFSC Code:	
5	PAN/GSTIN No. (as applicable)	
6	Details of EMD/Bid Security Name of Bank: DD/PO No: Amount: Date:	
7	Whether each papers of tender document are signed & stamped by the vendor?	

Note:

1. All the documents submitted with this form should be signed & stamped by the bidder with date.
2. Bidder will not enclosed any additional documents other than asked above

It is certified that I/We have read and understood the technical specification along with terms & condition of the tender mentioned in tender documents and quoted the rate accordingly. If any deviation found in the finished book, the firm is liable to be rejected.

Signature of Bidder/
Authorized person with seal

Date

Place

BID FORMAT FOR FOOD**Annexure - A****Group-A**

Sl. No.	Items	Items/Material & Quantity	Unit Price (Inclusive of all taxes)
1	Break- fast	(i) Milk- Minimum 200 ml (ii) Breads with Butter & Jam (iii) Idli – Bada with Sambhar & Chatni OR Aloo Parantha & Curd (iv) 02 Bananas OR 01 Apple OR Eggs Boiled 02 pcs OR Sprouts OR Dry fruits	
2	Lunch	(i) Chapati (Tawa / Tandoori Roti) (ii) Rice Simple (iii) Dal / Rajma / Chhole (Any one) (iv) Mixed Vegetable (Seasonal) (v) Paneer (for vegetarian) Or Egg Cury/ Fish/Chicken (once in a day for non Vegetarian) (vi) Salad & Pickle (vii) Papad (Branded) (viii) Curd/Rayta (ix) Sweet dish/Fruits Custard/fruit (any one)	
3	Evening (Snacks & Juice)	(i) Juice 80-100ml (pkd) (ii) Snacks- Sandwich / Samosa / Aaloo Bonda = 02	
4	Dinner	(i) Chapati (Tawa / Tandoori Roti) (ii) Rice Simple (iii) Dal / Rajma / Chhole (Any one) (iv) Mixed Vegetable (Seasonal) (v) Paneer (for vegetarian) Or Egg Cury/ Fish/Chicken (once in a day for non Vegetarian) (vi) Salad & Pickle (vii) Papad (Branded) (viii) Curd/Rayta (ix) Sweet dish/Fruits Custard/fruit (any one)	
5	Night (Before Sleep)	Milk with flavor & Sugar = 200 ml. Minimum OR Ice Cream= 40-60 ml.	

GROUP - B

Sl. No.	Items	Material & Quantity	Unit Price (Inclusive of all taxes)
1	Stay Arrangement (Per day- 24 hrs)	1. Dari or Carpet for all Living rooms 2. Mattress 3. Pillow With Cover 4. Two Bed Sheets	

Note:- Number of the participants may vary from 50 to 500 per day depending upon the requirement of the event. Exact quantity of the supply will be intimated two days advance.

Seal & Signature

Name and Address of Firm